

Charity number: 1139678  
Company number: 07371168

**Report of the Trustees and  
Financial Statements for the year ended 31 December 2012  
for  
Home-Start Worldwide  
(a company Limited by Guarantee)**

**LEWIS & Co** **CHARTERED  
ACCOUNTANTS**

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Home-Start Worldwide

Report of the Trustees and Financial Statements  
for the year ended 31 December 2012

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Home-Start Worldwide  
(a company Limited by Guarantee)

General Information  
for the year ended 31 December 2012

**STATUS:** Home-Start Worldwide is a charity registered with the Charity Commission of England and Wales and a company limited by guarantee.

**REGISTERED CHARITY NUMBER:** 1139678

**COMPANY NUMBER:** 7371168

**TRUSTEES**  
Marilyn Barnes  
Tanya Barron  
Geertruida Bouman  
Madusha Dissanayake  
Evi Hatzivarnava Kazasi (Chair)  
Prof. Margaret Lynch  
Clare Roskill (Deputy Chair)  
Ivan Seery (Treasurer)

**ADDRESS:** 8-10 West Walk  
Leicester  
LE1 7NA

**AUDITORS:** Lewis & Co  
Chartered Accountants  
& Registered Auditors  
19A Goodge Street  
London  
W1T 2PH

**BANKERS:** Nat West Bank  
Unit 5  
The Willett Building  
2 Sloane Gardens  
London  
SW1W 8DL

Home-Start Worldwide  
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Report of the Trustees  
For the year ended 31 December 2012

The Trustees present their report and Financial Statements for the year ended 31st December 2012. The financial statements have been prepared in accordance with the accounting policies set out in Note 1 on page 15 and comply with the Trust Deed, applicable law and the requirements of the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in April 2005.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Home-Start Worldwide (HSW) is a charity registered with the Charities Commission in England and Wales, charity number 1139678. It is also a company limited by guarantee, incorporated under the Companies Act 2006 as a private company in England & Wales, company number 7371168.

The company was incorporated on 9 September 2010 and registered with the Charities Commission on 4 January 2011. At that time the assets of Home-Start International (HSI) (charity number 1076991) were transferred to HSW.

#### **The Board of Trustees**

The Trustees of the charity who are also directors of the company appointed were as follows:

Marilyn Barnes  
Tanya Barron  
Geertruida Bouman  
Madusha Dissanayake  
Evi Hatzivarnava Kazasi (Chair)  
Prof. Margaret Lynch  
Clare Roskill (Deputy Chair)  
Ivan Seery (Treasurer)

Tanya Barron retired as a Trustee on 1 May 2013.

#### **Governance**

The trustees have agreed that the aim is to have between nine and twelve Trustees, although at times flexibility may be required during recruitment and handover periods. Trustees are appointed by the Board of Trustees and serve for three years, after which period they may put themselves forward for reappointment for a second and in exceptional circumstances a third and final term.

The Trustees meet currently at least three times a year, sometimes more often, Trustees may be asked to attend meetings by conference call, in order to minimise travel expenses and maximise participation.

Trustees are responsible for formulating the strategic direction of the charity and the monitoring of budgets and finances. Since the restructuring of Home-Start Worldwide during 2011, the Trustees run Home-Start Worldwide directly without a paid Director and in this way they have a good knowledge of the charity's work. However, part of the charity's work is allocated, through a Memorandum of Understanding, to three national Home-Start associations (Home-Start UK, Home-Start Netherlands and Home-Start Australia).

In 2012, five of the Trustees were also staff or Board members of National Home-Start Associations around the world: Marilyn Barnes from Home-Start Australia; Geertruida Bouman from Home-Start Netherlands; Madusha Dissanayake from Home-Start Lanka (Sri Lanka); Evi Hatzivarnava Kazasi from Home-Start Hellas (Greece); and Clare Roskill from Home-Start UK.

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### **Trustee Expenses**

During 2012, Trustee expenses were very low since all trustee meetings were held by conference call. So the only cost amounted to the cost of telephone conferences and other administrative costs (i.e. minute taking).

In the case that other expenses arise, trustees are paid only out-of-pocket expenses and must provide receipts. Travel and accommodation is paid for in line with the Home-Start Worldwide Travel Policy. Among other things, this means that travel is almost always by public transport and in the cheapest travel class and accommodation is typically single rooms in basic business hotels.

### **Risk Management**

Trustees and the Director assess the risk to which Home-Start Worldwide is exposed on a continuous basis and undertake a formal risk assessment every two to three years. The last formal risk assessment was carried out in 2010 and a new one is planned for 2013.

### **Relationship with other Home-Start Organisations**

Home-Start Worldwide provides support, encouragement, training and information to Home-Start schemes and associations around the world. The organisations work together in partnership and share the same objectives, ethos and practice, including adherence to a set of standards agreed at the organisation's Global Conference in 2008.

The Trustees would like to record their appreciation of Home-Start associations and schemes around the world which have provided assistance during 2012, including:

- Home-Start National Inc (Australia) for running HSW info desk
- Home-Start UK for answering on behalf of HSW policy questions raised by HS countries, helping out with website and trademark issues and coordinating the Quality Assurance Standard Committee
- Home-Start Landelijk Steunpunt (Netherlands) for implementing the quality assurance process in all HSW countries
- HoST (Home-Start Czech Republic), for taking part in the objectives and content group for the 2014 HSW Global Conference
- Premiers Pas (Home-Start Quebec), for taking part in the objectives and content group for the the 2014 HSW Global Conference
- Home-Start Japan, for taking part in the objectives and content group for the 2014 HSW Global Conference
- Home-Start Familiekontakten (Norway), for offering to host the 2014 Global Conference and taking part in the objectives and content group for the 2014 HSW Global Conference

Also the following Home-Start Associations: Home-Start UK, Home-Start Hellas, Home-Start Denmark, Home-Start Malta, Otthon Segitunk Alapitvány (Home-Start Hungary), Premiers Pas (Home-Start Quebec) and Home-Start National Inc (Australia) responded to Home-Start Worldwide call to take part in a collaborative project proposal under the Grundtvig Programme and work together in order to submit the proposal in January 2013, under the leadership of Home-Start UK.

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Report of the Trustees  
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**Committees**

In 2011, Trustees decided and the general meeting of Home-Start organisations around the world approved at the Global Conference to set up an international Quality Assurance Standards Committee, which would report to Trustees on questions of quality standards and safeguarding children policies. The committee was formalised in 2011 and is coordinated by Dave Milliken, Director of Home-Start Scotland/Family Services. During 2012 the Committee worked out its terms of reference which it submitted to the Home-Start Worldwide Board of Trustees for approval.

**OBJECTIVES AND ACTIVITIES**

The Trustees hold the trust fund and its income upon trust to apply them for the following objects ("the objects") worldwide, as specified in Home-Start Worldwide Articles of Association:

- To safeguard and preserve the good health, mental and physical, of children, young persons, parents and primary carers
- To relieve sickness, poverty and need among children, their families and/or primary carers
- To prevent cruelty to or maltreatment of children
- To advance the education of parents and the public in better standards of childcare
- To manage the activities of HSW to achieve the above

Home-Start Worldwide is committed to promoting the welfare of children and parents by providing effective models of family support, training, information and guidance to new Home-Start schemes and Home-Start associations in other countries.

**Vision**

Home-Start Worldwide wants to see a world where vulnerable families receive the help they need to give their children a safe and healthy start in life.

**Mission**

To help families and children worldwide by facilitating the growth, development and sustainability of the Home-Start family support service.

**Home-Start International to Home-Start Worldwide**

From 1999 until the end of 2010, the international section of Home-Start was an unincorporated charitable trust called Home-Start International. At the end of 2010, Trustees completed the process of incorporating a company limited by guarantee, which began operating in January 2011 under the name Home-Start Worldwide.

This was a planned transition, which brings the organisation into line with many other charities in the UK. Home-Start Worldwide replaces Home-Start International and has charitable objectives which are almost identical. All Trustees transferred from Home-Start International to Home-Start Worldwide and they became Directors of the new company at the same time.

In April 2011, Directors of Home-Start Worldwide entered into a transfer agreement with the Trustees of Home-Start International to receive the assets and liabilities of Home-Start International. Simultaneously, the Trustees of Home-Start International passed a resolution dissolving Home-Start International and assigning its assets to Home-Start Worldwide.

