

Charity number: 1139678
Company number: 07371168

**Report of the Trustees and
Financial Statements for the year ended 31 December 2013
for
Home-Start Worldwide
(a company Limited by Guarantee)**

LEWIS & Co **CHARTERED
ACCOUNTANTS**

19A GOODGE STREET
LONDON W1T 2PH

TEL: 020 7580 9049
FAX: 020 7580 9078
admin@lewis-and-co.com

Home-Start Worldwide

Report of the Trustees and Financial Statements
for the year ended 31 December 2013

CONTENTS

	Page
General Information	3
Report of the Trustees	4
Report of the Auditors	15
Statement of Financial Activities	17
Balance Sheet	18
Notes to the Financial Statements	19
Details of Expenditure	25

Home-Start Worldwide
(a company Limited by Guarantee)

General Information
for the year ended 31 December 2013

STATUS: Home-Start Worldwide is a charity registered with the Charity Commission of England and Wales and a company limited by guarantee.

REGISTERED CHARITY NUMBER: 1139678

COMPANY NUMBER: 7371168

TRUSTEES AT 31 DECEMBER 2013
Geertruida Bouman
Madusha Dissanayake
Evi Hatzivarnava Kazasi (Chair)
Prof. Margaret Lynch
Clare Roskill (Deputy Chair)
Ivan Seery (Treasurer)

ADDRESS: 8-10 West Walk
Leicester
LE1 7NA

AUDITORS: Lewis & Co
Chartered Accountants
& Registered Auditors
19A Goodge Street
London
W1T 2PH

BANKERS: Nat West Bank
Unit 5
The Willett Building
2 Sloane Gardens
London
SW1W 8DL

Home-Start Worldwide
(a company Limited by Guarantee)

Report of the Trustees
For the year ended 31 December 2013

The Trustees present their report and Financial Statements for the period from the 1st January 2013 to 31st December 2013. The financial statements have been prepared in accordance with the accounting policies set out in Note 1 on page 17 and comply with the Trust Deed, applicable law and the requirements of the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in April 2005.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Home-Start Worldwide (HSW) is a charity registered with the Charities Commission in England and Wales, charity number 1139678. It is also a company limited by guarantee, incorporated under the Companies Act 2006 as a private company in England & Wales, company number 7371168.

The company was incorporated on 9 September 2010 and registered with the Charities Commission on 4 January 2011. At that time the assets of Home-Start International (HSI) (charity number 1076991) were transferred to HSW.

The Board of Trustees

The Trustees of the charity who are also directors of the company holding office in 2013 were as follows:

Marilyn Barnes	Died October 2013
Tanya Barron	To May 2013
Geertruida Bouman	Re-appointed June 2012 (she resigned as from 1.1.14)
Madusha Dissanayake	Re-appointed June 2012
Evi Hatzivarnava Kazasi (Chair)	Re-appointed June 2012
Prof. Margaret Lynch	Appointed first time October 2011
Clare Roskill (Deputy Chair)	Re-appointed October 2011
Ivan Seery (Treasurer)	Re-appointed April 2011

Governance

The trustees aim to have between nine and twelve Trustees, although flexibility may be required during recruitment and handover periods. Trustees are appointed by the Board of Trustees and serve for three years, after which period they may put themselves forward for reappointment for a second and in exceptional circumstances a third and final term.

The Trustees meet currently at least three times a year, sometimes more often. Trustees currently attend meetings by conference call, in order to minimise travel expenses and maximise participation.

Trustees are responsible for formulating the strategic direction of the charity and the monitoring of budgets and finances. Since the restructuring of Home-Start Worldwide during 2011, the Trustees run Home-Start Worldwide directly without a paid Director and in this way they have a good knowledge of the charity's work. However, part of the charity's work is allocated, through a Memorandum of Understanding, to three national Home-Start associations (Home-Start UK, Home-Start Netherlands and Home-Start Australia).

During 2013, five of the Trustees were also staff or Board members of National Home-Start Associations around the world: Marilyn Barnes from Home-Start Australia; Geertruida Bouman from Home-Start Netherlands; Madusha Dissanayake from Home-Start Lanka (Sri Lanka); Evi Hatzivarnava Kazasi from Home-Start Hellas (Greece); and Clare Roskill from Home-Start UK.

Home-Start Worldwide
(a company Limited by Guarantee)

Report of the Trustees
For the year ended 31 December 2013

Procedures for trustee replacement started in 2013. It was decided that a priority area of expertise that we needed was fund-raising. By the end of the year, a new trustee with fund-raising experience had been selected and Angela Verghese was appointed a Trustee on 19 March 2014. In early 2014 procedures for the recruitment of new trustees representing Home-Start associations worldwide took place and Eric Laporte, Anne Hart, and Magne Raundalen were appointed Trustees on 18 June 2014. On the same date, another new trustee with global banking experience, Sheena Stewart, was appointed too.

Trustee Expenses

During 2013, Trustee expenses were very low since all trustee meetings were held by conference call. The cost of these was modest and only involved telephone conferences charges and modest administrative costs (i.e. minute taking). There were travel expenses for two trustees to attend two professional meetings. Travel and accommodation is paid for in line with the Home-Start Worldwide Travel Policy. Among other things, this means that travel is almost always by public transport and in the cheapest travel class and accommodation is typically single rooms in basic business hotels.

When other expenses are claimed, trustees are paid only out-of-pocket expenses and must provide receipts.

Risk Management

Trustees assess the risk to which Home-Start Worldwide is exposed on a continuous basis and undertake a formal risk assessment every two to three years. The last formal risk assessment was carried out in 2009 and a new one was planned for 2013 but due to an overload of work, this has been rescheduled for early 2014.

Relationship with other Home-Start Organisations

Home-Start Worldwide provides support, encouragement, training and information to Home-Start schemes and associations around the world. The organisations work together in partnership and share the same objectives, ethos and practice, including adherence to a set of standards agreed at the organisation's Global Conference in 2008.

The Trustees would like to record their appreciation of Home-Start associations and schemes around the world which have provided assistance during 2013, including:

- Home-Start National Inc (Australia) for running the HSW info desk
- Home-Start UK for answering on behalf of HSW policy questions raised by HS countries, funding the website and extranet, offering to coordinate the Quality Assurance Standard Committee and taking the lead on behalf of other Home-Start countries in submitting an application to the EU Grundtvig Programme
- Home-Start Landelijk Steunpunt (Netherlands) for implementing the quality assurance process in all HSW countries (collection of information through questionnaires and writing of reports for each country and the network as a whole) and for offering to help the development of Home-Start in Belgium
- HoST (Home-Start Czech Republic), for taking part in the objectives and content group for the 2014 HSW Global Conference and for offering to help in the development of Home-Start in Armenia
- Premiers Pas (Home-Start Quebec), for taking part in the objectives and content group for the 2014 HSW Global Conference
- Home-Start Japan, for taking part in the objectives and content group for the 2014 HSW Global Conference

Home-Start Worldwide
(a company Limited by Guarantee)

Report of the Trustees
For the year ended 31 December 2013

- Home-Start Familiekontakten (Norway) for offering to host and generously providing financial support to the 2014 Global Conference, for taking part in the objectives and content group for the Conference and for taking care of practical details about its organisation
- Home-Start Denmark for offering to fund-raise for the 2014 Home-Start Worldwide Global Conference
- PASEO (Home-Start France) for offering to help the development of Home-Start in Belgium

Committees

In 2011, Trustees decided and the general meeting of Home-Start organisations around the world approved at the Global Conference to set up an international Quality Assurance Standards Committee, which would report to Trustees on questions of quality standards and safeguarding children policies. The Committee was formalised in late 2011 and is coordinated by Dave Milliken, Director of Home-Start Scotland/Family Services. During 2013 the Committee started its work, however, for various reasons that had to do with the coordinator's availability the Committee's work did not proceed as expected.

OBJECTIVES AND ACTIVITIES

The Trustees hold the trust fund and its income upon trust to apply them for the following objects ("the objects") worldwide, as specified in Home-Start Worldwide Articles of Association:

- To safeguard and preserve the good health, mental and physical, of children, young persons, parents and primary carers
- To relieve sickness, poverty and need among children, their families and/or primary carers
- To prevent cruelty to or maltreatment of children
- To advance the education of parents and the public in better standards of childcare
- To manage the activities of HSW to achieve the above

Home-Start Worldwide is committed to promoting the welfare of children and parents by providing effective models of family support, training, information and guidance to new Home-Start schemes and Home-Start associations in other countries.

Vision

Home-Start Worldwide wants to see a world where vulnerable families receive the help they need to give their children a safe and healthy start in life.

Mission

To help families and children worldwide by facilitating the growth, development and sustainability of the Home-Start family support service.

Implementing a new way of operation in Home-Start Worldwide

As agreed by the Trustees in 2010 and confirmed at the triennial World Conference in Greece in 2011, Home-Start Trustees are now working through MoUs and without the support of a Secretariat for which there is not currently the funding. Three national associations (HS UK, HS Australia, HS Netherlands) committed themselves in undertaking certain responsibilities run in the past by HSW Secretariat for at least three years (2012-14) which were ratified by a Memorandum of Understanding with Home-Start Worldwide.

Among other things, the Memorandum foresaw that:

- Home-Start UK would take on responsibility for a number of key roles, namely:

