



Home-Start Worldwide

Annual Report and Accounts 2017

www.homestartworldwide.org

info@homestartworldwide.org

Home-Start Worldwide
The Crescent
King Street
Leicester
LE1 6RX
United Kingdom

Home-Start Worldwide, a company Limited by Guarantee, company number 07371168

Registered charity in England and Wales number 1139678



Contents

	Page
Report of the Trustees	3
Home-Start Worldwide Overview	3
Purposes and Objectives	4
Achievements and Performance	5
Strategic Plan	9
Structure, Governance and Management	10
Company Information	14
Financial Review	15
Statement of Trustees' Responsibilities	16
Report of the Independent Examiner	17
Statement of Financial Activities	18
Balance Sheet	19
Notes to the Financial Statements	20



Report of the trustees for the year ending 31 December 2017

The trustees present their report and financial statements for the period for the year ended 31 December 2017. The financial statements have been prepared in accordance with the accounting policies set out in note 1 on pages 20 and 21 and comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities.

Home-Start Worldwide Overview

Founded in 1999, Home-Start Worldwide is a membership organisation of independent family support organisations which presently provide Home-Start services in 23 countries. Home-Start Worldwide partners with national organisations in these countries, ensuring that the services provided at local level and in each country adhere to the international standards set by Home-Start Worldwide, facilitating exchanges between Home-Start countries, sharing good practice, organising international training events and advising on policy and practice. Home-Start Worldwide also supports Home-Start development in new countries.

Home-Start Worldwide, with its international experience, has become a leading charity in family support and early years' development, an area increasingly recognised for its crucial importance to a child's future life-chances. Home-Start Worldwide is also now in demand for its expertise in training and supervising volunteers, its role in promoting volunteering and for the local community self-help ethos which lies at the heart of Home-Start work.

Home-Start's simple formula involves training local volunteers to support families with young children who are facing difficulties to help ensure a positive early childhood for their children. First launched in the UK in 1973, there are now Home-Start associations on all five continents, which together help almost 40,000 families and 80,000 children each year to get back on their feet after setbacks, improve their parenting skills and enjoy the pleasures of family life.

In 2014 Home-Start received an evidence-based Best Practice commendation from the EU-European Platform for Investing in Children (EPIC) for the "effectiveness, transferability and enduring impact" of its work. This is further evidenced by its 40+ years of experience with families, the early and rapid spread abroad and that countries as different as the Netherlands, Japan and Uganda number amongst the largest schemes.

Home-Start supports families with young children through carefully selected, trained and supervised volunteers, most of whom are parents themselves. The volunteers visit the family, usually at home, on average once a week, and stay with them for two to three hours. The families will seek support for a wide range of reasons, from illness or disability to a simple inability to cope, but help is freely solicited by the family, and visits last as long as the family requires. The volunteers share their experience as parents and offer emotional and practical support, in an informal, non-judgmental and friendly way, with strict respect for the principle of confidentiality. They also try to build the family's social network and facilitate access to social services. All Home-Start schemes are managed by a professional who also supervises and trains the volunteers and every precaution is taken to ensure the suitability of volunteers but also their personal safety in the course of visits. Likewise, anyone associated with Home-Start activities adhere to and respect strict standards on Child Protection.



Home-Start Worldwide Purpose and Objectives

The stated purpose of the Charity is to:

- Safeguard and preserve the good health, mental and physical, of children, young persons, parents or primary carers
- Relieve sickness, poverty and need among children, their families or carers
- Prevent cruelty to or maltreatment of children
- Advance the education of parents and the public in better standards of childcare

The objectives of the Charity are to:

- Coordinate and provide strategic leadership to the Home-Start international network
- Safeguard the quality standards and good name of Home-Start worldwide
- Share best practice, research and general news updates between Home-Start associations
- Provide advice on policy and strategy
- Organise and develop training and training materials
- Facilitate exchange and partnerships between Home-Start countries and with Home-Start Worldwide
- Support, step-by-step, the development of Home-Start in new countries
- Implement the Home-Start Worldwide membership policy

Vision

Home-Start Worldwide wants to see a world where vulnerable families receive the help they need to give their children a safe and healthy start in life.

Mission

To help families and children worldwide by facilitating the growth, development and sustainability of the Home-Start family support service worldwide.



Achievements and Performance

Home-Start Worldwide made significant progress in furthering its objectives in 2017. In addition, the Home-Start network has made significant achievements despite a challenging funding environment.

Key achievements 2017

- Accredited membership was awarded to another 6 partner associations increasing the number to 15 (out of 23). The rest were awarded associate membership
- Two associations in new Home-Start countries joined the international Home-Start network
- Quality Assurance Reviews, started in 2016, were completed in 2017 in all Home-Start partner organisations
- The process of signing up the new Home-Start Worldwide International Child Protection Policy was completed in 2017
- The new processes and material developed in 2016 to help launch Home-Start in new countries was tested in Home-Start Burundi's development process
- The 2017 Global Conference and General Meeting was successfully completed in Tokyo
- Growing recognition of Home-Start work at local, national and international level

Growth – reaching more families

Home-Start schemes around the world continue to support family and children through the friendship, encouragement and guidance of volunteers. Most of the countries produced statistics for 2017 by the time this report was produced. Home-Start schemes worldwide supported almost 40,000 families and 80,000 children and there was an overall improvement in numbers in families and children served while more volunteers were involved in Home-Start provision. During 2017, the most noteworthy growth in the numbers of families served were in Malta and Zambia which more than doubled the number of families. Growth was also noted in Calgary - Canada (24% increase) and in the Netherlands and Denmark (12% increase). In the Netherlands, where numbers are large, this increase meant almost 500 additional families served.

Home-Start Worldwide provides support to new countries that wish to develop Home-Start. This support is provided through designated trustees that guide the new country step by step and with additional peer support (i.e. country to country) where necessary. Initial training of first coordinators and the local management committee are also arranged.

Last year, Home-Start Worldwide welcomed Romania and Burundi to the international network: Fundatia Adina Stiftelsen in Romania (umbrella organisation) and Home-Start Giriwanyu in Burundi (an independent Home-Start organisation). Both organisations signed the Home-Start Worldwide Members' Charter, were provided an associate membership status and have committed themselves to take all actions necessary within the next three years to become accredited members of Home-Start Worldwide.

There was also interest for the development of Home-Start in Cyprus and Israel where discussions were still in progress by the end of 2017.

During this year, Belarus was removed from the Home-Start Worldwide network as the local team had not been able to sustain the Home-Start activity.

Quality

Quality assurance

The Quality Assurance standards are a vital tool in ensuring that the families receive the best possible support from Home-Start. It is a condition of Home-Start Worldwide accredited membership that member organisations meet all the mandatory Quality Assurance requirements.



Following the revision of the Worldwide Quality Assurance criteria in 2015, a full Quality Assurance assessment was completed for 20 of the 23 Home-Start partner associations in 2016 and another 2 underwent the assessment in early 2017 while one association dropped out of the international network. Partner organisations, usually national organisations, are obliged to ensure that the standards are implemented in their local Home-Start networks and schemes.

At the beginning of 2017, 9 Home-Start associations had met all mandatory requirements, but through their efforts, by the end of 2017, another 6 associations had managed to meet all mandatory requirements. However, by the same time, 7 associations had not met one or more of the mandatory requirements and were advised to make a plan of action to complete the necessary steps to become compliant, of which two associations were new in the network. Support has been offered by Home-Start Worldwide Trustees.

We were encouraged to see that most of the difficulties with Quality Assurance relate to organisational requirements, for example having a website, and not to the quality of the services offered. We also note with satisfaction the efforts that Home-Start associations are making in order to improve the quality of their work and make their organisations more transparent.

Training and training material

Training for volunteers, coordinators and management committees is of primary importance to Home-Start Worldwide as it is mainly through training that quality standards are understood and implemented. The issue of setting international standards in volunteer training in particular was prioritised and was indeed one of the key issues in the 2017 Home-Start Worldwide Global Conference. In 2017, an online survey took place in which Home-Start member associations were asked to take part with the purpose of identifying what they thought were the core competencies the volunteers needed, what the objective of their training was, what the key themes of their training were, how many of hours of initial training were provided, who are the volunteer trainers and other issues. Further work on this issue will be carried on in 2018.

Global conference

The triennial Worldwide Global Conferences are the most important meeting and training event in the network's diary. In 2017, the Home-Start Worldwide conference took place in Tokyo Japan between 7-10 November with the central theme "Investing in Children". The Conference was co-organised with Home-Start Japan who were excellent hosts.

Representatives from 20 Home-Start countries, Home-Start Worldwide Trustees and invited speakers attended the conference along with Home-Start Japan representatives, coordinators, volunteers and invited guests. The conference was organised in different parts: a friendship morning for Home-Start people and a symposium, open to a wider audience, focused on the impact of Home-Start and followed by an intense two day training session on five key issues-objectives: supporting early childhood development; advocating for family support and raising our visibility; working in partnerships to promote Home-Start worldwide; volunteer competencies, training and training material; and raising funds. After the end of the conference, Home-Start Japan organised individual visits to various Home-Start schemes where foreign participants had the opportunity to meet Home-Start coordinators, volunteers and families.

The conference was considered a success as all conference training objectives were met, significant networking and exchange of experience between the Home-Start countries took place and Home-Start Worldwide's added value was reinforced. For Home-Start Japan it provided a great opportunity to promote their image at the national level and further build relations with decision-makers at Government level, funders and the media.



Building network cohesion and solidarity

Maintaining network cohesion and solidarity is a primary goal of Home-Start Worldwide. To reach this goal, Home-Start Worldwide facilitates the exchange of information and knowledge, creates opportunities for working together and encourages bilateral communication and support. News and updates from the field is circulated bi-annually to all Home-Start associations and all associations are encouraged to support each other or collaborate on special projects. In this respect, we note the ongoing support of Home-Start Norway to Home-Start Sweden and of Home-Start Czech Republic to Home-Start Tanzania.

International collaborations and partnerships

In 2017 Home-Start Worldwide continued its participation in Eurochild, a European association of non-governmental organisations whose aim is to promote the rights of children at the European level. A Home-Start Worldwide trustee participated in the Eurochild General Meeting and the annual conference.

During this year, Home-Start Worldwide, acknowledging the importance of international collaboration in fighting violence against children, joined the Global Partnership to End Violence Against Children. Many of the UN Sustainable Development Goals are at the heart of Home-Start work.

Through these activities Home-Start Worldwide shows that it is part of the international efforts that promote the rights of children highlighting at the same time the role of family support in general and the Home-Start practice in particular in promoting children's well-being and community self-help.

Member achievements

Home-Start schemes and national offices worldwide continue to provide valuable services and in most cases the numbers of families and children they serve have been growing. Home-Start visibility, recognition and influence at local and national level is also growing with examples including:

- In Australia, the Home-Start model received an award from the National Association for the Prevention of Child Abuse and Neglect.
- In Hungary, Monika Lehőcz, the national Home-Start director, received the 2017 Kopp-Skrabski prize for the work done for the Hungarian families for the last 16 years. The prize was founded by the "Three Princes, Three Princesses" Hungarian nationwide movement in honour of Professor Maria Kopp and Árpád Skrabski, her husband and workmate in the field of demography. Also, Home-Start received the Pro Voluntarius Prize by the Ministry of Human Capacities on 23rd January 2018 in appreciation for its contribution to the social welfare.
- In Romania, Home-Start volunteer Petruta Baloi was one of the 7 finalists at the Volunteer National Award "The Volunteer of the Year in the Social Field".
- In the past few years as well as in 2017, Home-Start Czech Republic successfully managed to obtain funding from the Velux Foundation and the European Social Fund. The projects allowed them to develop new services to families and produce new material. The Home-Start national director, Alzberta Munoz Candia, was selected by one of the donors, the Velux Foundation, to be the key person in its edition "Moments of Transition – Changemakers perspectives".
- Home-Start Denmark received a 4-year grant from the Egmont Foundation for the development of a book concept to support parents in strengthening their childrens' reading skills. The service is offered to families who do not have a tradition for reading and to families who currently do not have the energy to stimulate their children's language.
- In Norway, the Children and Equal Department, in its proposed changes in the child welfare law, commented positively on Home-Start and its role in family support and the prevention of childcare failure. Home-Start Norway was asked to be a part of the "National strategy for parental support".
- In UK, the Big Hopes Big Future programme which has been running in England since 2014 supporting over 1,000 children a year across over 90 local Home-Starts in England, is now launched in Scotland at Home-Start Aberdeen and Home-Start East Lothian, followed by further Home-Starts across Scotland in 2018.



- The Home-Start team in Calgary, after completing the Annual Auxillium Report to their funders, reported that they saw a significant increase in their Social Return on Investment: for every dollar they invested there was at least \$3.39 of social and economic value created in 2015 but this reached \$5.34 in 2016.



Strategic Plan

A new 3-Year Strategy Plan (2018-2020) was developed in 2017 following extensive discussions with the Home-Start Worldwide members, trustees, funders and representatives of other international organisations. The Plan, which was approved in the members' General Meeting that was held in Tokyo in November 2017, sets three strategic goals for Home-Start Worldwide:

- *Goal 1:* Building a sustainable Home-Start Worldwide organisation that would enable the establishment of a staffed secretariat and the expansion of the funding base to support more members in order to assist, in turn, more families with high quality services.
- *Goal 2:* Supporting national Home-Start associations to be more effective.
- *Goal 3:* Developing new Home-Start schemes worldwide, particularly in developing countries as well as in East Europe.

More specific objectives within the context of Goal 1 include a more intense and diversified fund-raising effort; identifying a host to establish a Home-Start Worldwide Resource and Development Hub; recruiting a global development manager and a resource officer; reviewing governance to ensure that members play more active part in decisions; recruiting new trustees and a substituting the outgoing Chair; and building communication channels.

More specific objectives within the context of Goal 2 include reviewing and upgrading international standards for volunteers, co-ordinators and national association staff; sustaining and further improving the international quality assurance process; building more partnerships with members including fund-raising ones; and sharing promotion material.

Finally, more specific objectives within the context of Goal 3 include working with other agencies to identify potential Home-Start hosts/leaders; identifying potential funders; providing development support, including training of new staff and key local people for individuals / organisations wishing to set up Home-Start in a new country; and connecting emerging Home-Starts with existing members.

In building a more sustainable organisation, we will seek to put our Home-Start values into practice by establishing and maintaining:

- A good foundation of shared policies and processes
- Strong, personal communication with and between our members
- A practical, positive approach
- A recognition of what each member can contribute, and what is needed by each

We hope that by 2020 we will reach a stage that will allow us to launch a new strategic plan more open to the international policy field and international advocacy for family support.



Structure, governance and management

Home-Start Worldwide is a charity registered with the Charities Commission in England and Wales, charity number 1139678. It is also a company limited by guarantee, incorporated under the Companies Act 2006 as a private company in England & Wales, company number 07371168.

The company was incorporated on 9 September 2010 and registered with the Charities Commission on 4 January 2011. At that time the assets of Home-Start International (HSI) (charity number 1076991) were transferred to Home-Start Worldwide.

The Board of Trustees

The trustees of the charity, who are also directors of the company, holding office in 2017 were as follows:

Madusha Dissanayake	Re-appointed June 2015
Anne Hart	Reappointed June 2017
Evi Hatzivarnava Kazasi (Chair)	Re-appointed June 2015
Kirpal Dhadda	Appointed March 2017
Eric Laporte	Resigned June 2017
Prof. Margaret Lynch (Deputy Chair)	Re-appointed November 2014
Joan van Niekerk	Appointed March 2017
Morten Ronnenberg	Appointed March 2015
Sheena Stewart	Re-appointed June 2017
Nicholas Vest (Treasurer)	Appointed September 2015

In March 2018 Prof Margaret Lynch replaced Evi Hatzivarnava Kazasi as chair.

In 2018 the following were appointed as trustees and directors of the company:

Alzbeta Candia Munoz	Appointed March 2018
Charan Nelander	Appointed March 2018
Yukie Yamada	Appointed March 2018

Governance

The Board aims to have between nine and twelve trustees, although flexibility may be required during periods of recruitment and handover. Trustees are either nominated by Home-Start national associations or are experts in fields from which we need expertise. Trustees are appointed by the Board of Trustees and serve for three years, after which they may put themselves forward for re-appointment for a second term and in exceptional circumstances, for a third term.

The trustees meet at least three times a year. Trustees currently attend online meetings in order to minimise travel expenses and maximise participation. Trustees also participate in other committees and working groups and often hold skype meetings to carry on their work.

Trustees are responsible for formulating the strategic direction of the charity and the monitoring of budgets and finances. Since the 2011 restructuring, the trustees run the Charity without an office or a paid director. Paid secretarial assistance is obtained where necessary and external experts are employed for certain projects or tasks. Individuals from the international Home-Start network also support the Home-Start Worldwide work through their participation in working groups or committees.

During 2017 four of the trustees were also Board members of national Home-Start associations around the world: Madusha Dissanayake from Home-Start Lanka (Sri Lanka); Anne Hart from Home-Start South Africa; Evi Hatzivarnava Kazasi from Home-Start Hellas (Greece); and Eric Laporte from Premiers Pas (Canada-Quebec).



Procedures for trustee recruitment differ depending on whether the recruitment concerns candidates who are nominated by Home-Start associations or candidates who are experts. In the case of candidates nominated by Home-Start associations, invitations are sent to all the national associations in order to propose candidates (usually members of the national Board or national directors). In the case of experts, various methods are used in order to reach interested and appropriate candidates including open advertisements in recruitment or professional websites and personal and professional networks.

In December 2017, and in view of the fact that two of Home-Start Worldwide's long-standing trustees are retiring, national associations were invited to nominate individuals to join the Home-Start Worldwide Board. A trustee recruitment committee was set up to implement the process and make suggestions to the board of directors. Following completion of this process Alzbeta Candia Munoz (Czech Republic), Charan Nelandar (Denmark) and Yukie Yamada (Japan) were appointed to the Board in March 2018.

Trustee meetings

During 2017, three trustee meetings were held, two of which were held electronically. The cost of these was modest. In the first two meetings minutes were taken by a paid assistant while in the third meeting minutes were taken by Home-Start trustees.

General meeting

On the 10th of November 2017, the Home-Start Worldwide General Meeting took place in Tokyo. According to our Articles, the General Meeting takes place once every three years. The meeting was attended by 30 members (9 trustees and 21 representatives of member organisations). All present members signed the Members' Register for the first time.

Key decisions: The voting members accepted the Activity Report and Financial Statements of the past three years, endorsed the 2018-2020 Strategy Plan and adopted some changes to the membership policy and the Quality Assurance process. Malta was nominated to host the 2020 Triennial Conference / General Meeting.

Members acknowledged the voluntary contribution of Home-Start Worldwide trustees in the organisation's work.

Working through partnerships

Although Home-Start associations do not assist Home-Start Worldwide in its day-to-day activities, they support Home-Start Worldwide by participating in ad hoc working groups or committees that Home-Start Worldwide establishes from time to time. Indeed, the Home-Start international network exhibits a remarkable spirit of solidarity, mutual support and commitment to the international cause.

The trustees would like to record their appreciation of Home-Start associations around the world who participated in international working groups and expressed an opinion on various issues when asked by the trustees. In particular, for 2017 they wished to express their sincere thanks to:

- Home-Start Japan for hosting the Home-Start Worldwide Global Conference in 2017, for raising funds and for collaborating with Home-Start Worldwide in its planning and organisation
- Home-Start UK for the hosting of the Home-Start Worldwide website and extranet
- Home-Start Czech Republic for supporting Home-Start Tanzania and collaborating with Home-Start Worldwide on Home-Start Tanzania development
- Home-Start Denmark and Home-Start Czech Republic for including an international dimension in their work (i.e. translating material into English, budgeting for an international meeting)
- Home-Start South Africa for organising and covering part of the expenses of the training new coordinator of Home-Start Burundi
- Home-Start UK, Home-Start Netherlands (Humanitas), Home-Start Norway, Home-Start Denmark and Home-Start Australia for their generous financial contribution to Home-Start Worldwide



Notwithstanding the support of the network and the enormous voluntary contribution of the Trustees, the trustees are committed, in accordance with the new strategy, to establish by 2019 a small, staffed resource and development hub in order to support and develop the worldwide network further.

How our activities deliver public benefit

The trustees confirm that in exercising their powers, they have complied with their duty to have due regard to the guidance on public benefit and that all our charitable activities are undertaken to further our charitable purpose for the public benefit. Although Home-Start Worldwide itself does not provide direct services to beneficiaries, we set minimum standards of practice for our member organisations worldwide. Such standards require that the services are provided free of charge and that they ensure non-discrimination, equal opportunity, confidentiality and child protection.

Risk management policy

The Board adopted a Risk Management Policy in November 2016 and developed a new Home-Start Worldwide Risk Register. This is reviewed at trustee meetings and updated on a continuous basis. The risks assessed are those of Home-Start Worldwide as an independent organisation and have due regard for the additional risks of international operations and the need to be accountable to members. The greatest risks currently identified are the stretched human resources from operating without an office.

Safeguarding policy

Child protection is of primary importance to Home-Start schemes, national offices and Home-Start Worldwide due to our work at home with parents and children. Home-Start Worldwide has set very clear standards with respect to Child Protection and all members are required to meet at least these standards in their national policy and practice. All Home-Start Worldwide members have signed up the international child protection policy. This is further verified in the course of Quality Assurance assessments and forms a condition of access to HSW membership. In addition, in 2017 Home-Start Worldwide developed a child protection Code of Conduct that all trustees signed and urged its worldwide members to do the same. Finally, during 2017, through an international survey, Home-Start Worldwide monitored the implementation of the international child protection policy at the national level and presented the results at the Tokyo General Meeting. Home-Start Worldwide is seeking to extend its safeguarding policy and code of conduct to explicitly cover other vulnerable groups and inappropriate behaviours.

Home-Start Worldwide membership policy

A Members' Charter was adopted for the first time at the Home-Start Worldwide General Meeting in September 2014. According to the policy, members could have either an accredited status (if they meet all requirements) or an associate status (if they still need to make some efforts in order to meet the criteria). New members are also awarded the status of an associate member for three years.

The Members' Charter specifies membership criteria and eligibility, obligations and rights of members, the level of membership fees, licensing of name and logo, procedures for approving / disqualifying members and appeals and complaints procedures. It is important to note that membership involves both meeting and maintaining defined Quality Assurance standards in the provision of Home-Start services.

The Members' Charter also specifies the role and obligations of Home-Start Worldwide. These include: the coordination and provision of strategic leadership direction to the international network; dissemination of information on good practice, research and other developments; safeguarding the international quality standards and the good name of Home-Start worldwide; controlling the Home-Start membership policy and its implementation; the provision of advice on policy and strategy; the organisation and development of training and training material; and the facilitation of exchanges and partnerships between the members and between Home-Start Worldwide and one or more of its members.



Membership of Home-Start Worldwide is usually held by the Home-Start National associations, or, in the absence of a national office, by any other association which partners with Home-Start Worldwide for the provision of the Home-Start service in a particular country. During 2016-17, Home-Start Worldwide reviewed all Home-Start associations for potential membership, on the basis of the new membership policy and the revised quality assurance standards. By the end of 2017, 15 were given the status of an accredited member and 7 were given the status of an associate member, while for 1 the status remained pending.

Other Home-Start Worldwide policies

A number of policies have been adopted by the Home-Start Worldwide Board over the last few years. These include Risk Management, Safeguarding and other policies such as those on Complaints, Conflict of Interest, Documentation and Investment, all of which conform to Charity Commission requirements. These are reviewed at Trustee meetings.



Company information

Charity registration number:	1139678
Company registration number:	07371168
Trustees at 31 December 2017:	Evi Hatzivarnava Kazasi (Chair) Prof. Margaret Lynch (Deputy Chair) Nicholas Vest (Treasurer) Kirpal Dhadda Madusha Dissanayake Anne Hart Joan van Niekerk Morten Ronnenberg Sheena Stewart
Registered office:	The Crescent King Street Leicester LE1 6RX
Independent examiner:	Sian Lewis ACA Lewis & Co Chartered Accountants 75 Kenton Street London WC1N 1NN
Bankers:	NatWest Bank Unit 5 The Willett Building 2 Sloane Gardens London SW1W 8DL



Financial review

The Statement of Financial Activities shows total net expenditure in the year of £16,725 with total funds carried forward at the end of the year of £36,682, of which £35,835 is unrestricted.

Income

Restricted income in the year amounted to £20,822 of which £19,975 related to contributions to the 2017 Conference and £847 related to the Burundi appeal. Unrestricted income amounted to £12,790, of which £10,750 relates to membership fees, £540 other member contributions and £1,500 was a donation from Plan International UK.

Expenditure

Expenditure on charitable activities accounts for 100% of overall expenditure.

Principal funding sources

On behalf of all of the Home-Start network and the families it supports we wish to express our thanks and deep gratitude to Plan International UK who supported Home-Start Worldwide during 2017 and also individuals who donated money towards the Home-Start Burundi appeal. We should also like to thank the Tedworth Trust, the Japan Foundation, the Great Britain Sasakawa Foundation, the Mitsubishi UFJ Foundation, the Kirin Foundation, the Community Development Foundation and the Love and Grace Foundation, amongst others, who supported the financial cost of the 2017 worldwide conference.

We would also like to thank Home-Start Netherlands, Home-Start Denmark, Home-Start Norway, Home-Start Greece, Home-Start Malta and Home-Start Australia for raising funds for the participation of their representatives in the worldwide conference.

We would also like to thank, Home-Start UK, Home-Start Netherlands, Home-Start Denmark, Home-Start Norway and Home-Start Australia for their financial support

We would finally like to express our thanks to the many generous individuals who supported the work of Home-Start Worldwide and Home-Start organisations around the world.

Investment policy

As set out in the Articles of Incorporation, the trustees have the power to invest monies not immediately required for the purposes of the Charity in investments or securities as they may be thought fit. Surpluses may be invested in short-term cash deposits in order to maximise income in the form of interest received. All of the Charity's investments were held in short term cash deposits at year end.

Reserves policy

It has been the trustees' policy to ensure that the charity always has sufficient reserves to meet three months of expenditure. The trustees hold reserves in order:

- To protect the continuity of the Charity's work and manage fluctuations in income
- To protect the long term commitments made to our partner organisations
- To provide the capital needed to finance planned expansion

As at 31 December 2017 the unrestricted reserves balance was £35,835. As the organisation currently does not employ staff or rent office space, Home-Start Worldwide expenses are predicted to be very low and the trustees are confident that the reserves will be adequate to meet its requirements.



Statement of trustees' responsibilities

The trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including income and expenditure of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Observe the methods and principles of the Charities SORP
- Make judgments and estimates that are reasonable and prudent
- State whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law and regulations. They are also responsible for safeguarding the assets of the charity and hence for taking responsible steps for the prevention and detection of fraud and other irregularities. The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Disclosure of information to independent examiner

So far as each trustee is aware, there is no relevant information, being information needed by the independent examiner in connection with preparing their report, of which the independent examiner is unaware, and each trustee has taken all steps that s/he ought to have taken to make her/himself aware of any relevant matters and to ensure that the company's independent examiner is aware of such information. Such steps include making inquiries of other trustees and the independent examiner and other steps required by the trustees' duty to exercise due care and skill.

Approval

This report was approved by the trustees on 20 June 2018 and by order of the trustees, signed on their behalf by:

Margaret Lynch

Chair

Independent examiner's report to the trustees of Home-Start Worldwide

I report on the accounts of the company for the year ended 31 December 2017, which are set out on pages 18 to 25.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006 and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Sian Lewis ACA
Lewis & Co Chartered Accountants
75 Kenton Street, London, WC1N 1NN

20 June 2018



**Statement of Financial Activities
For the year ended 31 December 2017**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
Income:					
Donations and legacies	3	1,500	847	2,347	180
Income from charitable activities	4	11,290	19,975	31,265	20,900
Total incoming resources		12,790	20,822	33,612	21,080
Expenditure:					
Costs of raising funds		-	-	-	198
Expenditure on charitable activities	6	15,130	35,207	50,337	10,447
Total expenditure		15,130	35,207	50,337	10,645
Net (expenditure) income and net movement in funds for the year		(2,340)	(14,385)	(16,725)	10,435
Reconciliation of funds:					
Total funds brought forward		38,175	15,232	53,407	42,972
Total funds carried forward	14	35,835	847	36,682	53,407

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

The notes on pages 20 to 25 form part of these financial statements



Balance Sheet
At 31 December 2017

	Note	2017 £	2016 £
Current assets			
Cash at bank	9	36,635	56,631
Sundry debtors		1,154	-
		<u>37,789</u>	<u>56,631</u>
Current liabilities			
Sundry creditors and accruals	10	<u>(1,107)</u>	<u>(3,224)</u>
Net current assets		<u>36,682</u>	<u>53,407</u>
Total assets less current liabilities		<u>36,682</u>	<u>53,407</u>
The funds of the charity:			
Unrestricted income funds	14	35,835	38,175
Restricted income funds	14	847	15,232
Total charity funds		<u>36,682</u>	<u>53,407</u>

For the year ending 31 December 2017, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions applicable to small companies subject to the small companies regime and in accordance with FRS 102 SORP.

Approved by the Trustees on 20 June 2018 and signed on their behalf.

Margaret Lynch
Chair

Nick Vest
Treasurer

The notes on pages 20 to 25 form part of these financial statements



Notes to the accounts

1 Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation and uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable to the UK and the Republic of Ireland (FRS 102) and the Companies Act 2006.

Home-Start Worldwide meets the definition of a public benefit entity under FRS 102.

The financial statements are prepared in sterling which is the functional currency of the Charity.

Assets and liabilities are initially recognised at historical cost or transaction value.

b) Preparation of the accounts on a going concern basis

Home-Start Worldwide recorded a net expenditure of £16,725 for the year and have net assets at the end of the year of £36,682 including unrestricted income funds of £35,835. The trustees are of the view that the level of income and assets of the company is sufficient for it to carry on its activities for the foreseeable future and that on this basis the company is a going concern.

c) Income

Income is recognised once the charity has entitlement to the funds, it is probable that the income will be received and the monetary value of the incoming funds can be measured with sufficient reliability.

Grant income is recognised in accordance with the terms of the grant and is included in the financial statements in the year received.

Donations are credited to income when receivable. Gift aid in respect of donations is credited to the year in which the donation was receivable.

d) Expenditure and irrecoverable VAT

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. All expenditure is recognised once there is a legal or constructive obligation committing the charity to the expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise the administrative costs of online donation platforms.
- Expenditure on charitable activities comprise costs incurred in the pursuit of the charitable objectives of the charity.
- Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice including costs associated with the strategic management of the charity's activities.



Where costs cannot be directly attributed to specific headings they have been allocated to activities on a basis consistent with the use of resources.

Value added tax is not recoverable by the charity, and as such is included as a cost against the activity for which the expenditure was incurred.

e) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes or objectives of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund.

f) Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less.

g) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

2 Legal status of the company

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.



3 Income from donations and legacies

	2017	2016
	£	£
Donations	2,347	180
	2,347	180

The income from donations and legacies was £2,347 (2016: £180) of which £1,500 was unrestricted (2016: £100) and £847 was restricted funds (2016: £80).

The restricted income from donations in 2017 of £847 was raised via an online appeal to raise money for Home-Start Burundi, a new member of the Home-Start network (2016: £80 raised from sponsorship for Home-Start Hellas).

An unrestricted amount of £1,500 was received in 2017 from Plan International UK (2016: £100 from the Francis Holland School Quondam Club).

4 Income from charitable activities

	2017	2016
	£	£
Network contributions – membership fees and other contributions	11,290	10,900
Network contributions – worldwide conference	6,190	-
Grants received	13,785	10,000
	31,265	20,900

Network contributions include annual membership fees paid by member organisations of the Home-Start network and also contributions towards the worldwide conference that takes place every 3 years. Network contributions in 2017 include £11,290 of annual membership fees and other contributions paid by members of the Home-Start network and are unrestricted (2016: £10,900). Network contributions of £6,190 were received in 2017 related to the worldwide conference (2016: £nil).

Grants received in 2017 of £13,785 represent costs incurred by Home-Start Worldwide in respect of the 2017 worldwide conference paid by Home-Start Japan out of grants received from: the Great Britain Sasakawa Foundation, the Japan Foundation and the Mitsubishi UFJ Foundation (2016: a restricted grant of £10,000 was received from the Tedworth Family Charitable Trust relating to the 2017 worldwide conference). Home-Start Japan also received grants from the Kirin Foundation, the Community Development Foundation and the Love and Grace Foundation towards its own costs in hosting the conference (not included in this annual report).



5 Net income

Net income is stated after charging:

	2017	2016
	£	£
Independent examination fee	480	480

6 Analysis of expenditure on charitable activities

	2017	2016
	£	£
2017 worldwide conference, including travel, hotel and venue costs	41,672	-
Visits to network members	1,089	-
Conferences & subscriptions	92	207
Bank charges	594	511
Support provided for member training costs	564	-
Grants and donations	-	80
Research activities	-	3,826
Website development and internet costs	928	1,403
Quality assurance administration	-	285
Country booklets and policy documentation	-	1,000
Governance costs (note 7)	5,285	2,943
Sundry expenses	113	192
	50,337	10,447

Grants and donations of £80 in 2016 was restricted and related to funds raised for the benefit of Home-Start Hellas. 2017 worldwide conference, including travel, hotel and venue costs includes restricted expenditure of £35,207 (2016: £nil).

All other expenditure on charitable activities was unrestricted.

7 Analysis of governance costs

	2017	2016
	£	£
Cost of trustee meetings	605	2,463
Independent examination fee	480	480
Strategy consultancy	4,200	-
	5,285	2,943



8 Staff numbers, staff costs and trustee remuneration and expenses

Total staff costs for the year including national insurance, employer pension, were £nil (year ended 31 December 2016: £nil).

The average number of employees (full time equivalent) during the year was nil (year ended 31 December 2016: nil). During the year ended 31 December 2017 there were no employees (2016: nil).

The charity trustees were not paid nor received any other benefits from employment with the Charity in the year (2016: £nil). Reimbursements to trustees of £5,037 were made during the year in respect of travel and subsistence expenses incurred by the trustees in performance of their duties and attendance at the 2017 worldwide conference (2016: £898).

9 Cash at bank

	2017	2016
	£	£
Bank account	36,635	56,631
	36,635	56,631

10 Creditors: amounts falling due within one year

	2017	2016
	£	£
Sundry creditors and accruals	1,107	3,224
	1,107	3,224

11 Related party transactions

There were no related party transactions in 2017. Expenditure on charitable activities in 2016 included £1,000 due to a trustee for work on producing country booklets and policy documentation for new countries to develop the Home-Start method. The balance owing at the end of the year was £nil (2016: £1,000).

12 Corporation tax

The charity is exempt from tax on income and gains falling within section 466 of the Corporation Tax Act 2010 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

13 Post-balance sheet events

There are no reportable post-balance sheet events.



14 Analysis of charitable funds

Analysis of movements in unrestricted funds

	Balance at 1.1.2017	Incoming resources	Resources expended	Balance at 31.12.2017
	£	£	£	£
General fund	38,175	12,790	(15,130)	35,835
	38,175	12,790	(15,130)	35,835

Analysis of movements in unrestricted funds – previous year

	Balance at 1.1.2016	Incoming resources	Resources expended	Balance at 31.12.2016
	£	£	£	£
General fund	37,740	11,000	(10,565)	38,175
	37,740	11,000	(10,565)	38,175

None of the unrestricted funds were designated at 31 December 2017 (2016: nil).

Analysis of movements in restricted funds

	Balance at 1.1.2017	Incoming resources	Resources expended	Balance at 31.12.2017
	£	£	£	£
The Tedworth Family Charitable Trust	14,200	-	(14,200)	-
Network contributions	1,032	-	(1,032)	-
Other grants for the Worldwide conference	-	19,975	(19,975)	-
Fundraising for Home-Start Burundi	-	847	-	847
	15,232	20,822	(35,207)	847

Analysis of movements in restricted funds – previous year

	Balance at 1.1.2016	Incoming resources	Resources expended	Balance at 31.12.2016
	£	£	£	£
The Tedworth Family Charitable Trust	4,200	10,000	-	14,200
Network contributions	1,032	-	-	1,032
Fundraising for Home-Start Hellas	-	80	80	-
	5,232	10,080	80	15,232

The balance of restricted funds as at 31 December 2017 of £847 relates to funds raised for Home-Start Burundi (2016: £15,232 relating to funds raised for the worldwide conference).