Reference and Administrative Information

Company number 07371168 (England and Wales)
Charity number 1139678 (England and Wales)
Registered office 63/66 Hatton Garden, Fifth Floor Suite 23, London, EC1N 8LE, UK

Trustees
The Trustees, who are also directors under company law, were:
Prof. Margaret Lynch Chair, resigned 30 November 2019
Kirpal Dhadda Resigned 31 March 2020
Alzbeta Candia Munoz* Resigned 31 March 2020
Charan Nelander* Resigned 2 July 2020
Joan van Niekerk
Sheena Stewart
Nicholas Vest Treasurer
Yukie Yamada*
Oliver Hickson Appointed 28 February 2019
Anthonius G. Kragten* Appointed 28 February 2019
Cornelia de Bruijn Appointed 23 September 2020

*Indicates a member representative

Bankers
National Westminster Bank
Sloane Square Branch
Unit 5, The Willett Building
2 Sloane Gardens
London
SW1W 8DL

Independent examiner
Sian Lewis ACA
75 Kenton Street
London
WC1N 1NN
The Members of Home-Start Worldwide in 2019, as per the terms of the Members’ Charter, were as follows:

**Accredited Members:**
- Home-Start National Australia
- Boys and Girls Clubs of Calgary, Canada
- Home-Start Czech Republic
- Home-Start Familiekontakt, Denmark
- Association Paseo, France
- Home-Start Greece
- Otthon-Segítunk Hungary
- Home-Start Japan
- Home-Start Malta
- Home-Start Netherlands
- Home-Start Familiekontakten, Norway
- Empowering Children Foundation, Poland
- Premiers Pas Quebec, Canada
- Adina Stiftelsen Foundation, Romania
- Home-Start South Africa
- Bracke Diakoni Sweden
- Home-Start Uganda
- Home-Start UK

**Associate Members:**
- Home-Start Girawanyu Burundi
- Home-Start Blanchardstown, Ireland
- Home-Start Tanzania
- Home-Start Lanka, Sri Lanka
- Home-Start Zambia
- Home-Start Latvia (until March 2019)
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Report of the trustees for the year ending 31 December 2019

The Trustees present their Report and Financial Statements for the year ended 31 December 2019. The Financial Statements have been prepared in accordance with the accounting policies set out in Note 1 on pages 20 and 21 and comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities and the Statement of Recommended Practice - Accounting and Reporting by Charities (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities.

Home-Start Worldwide Overview

Home-Start Worldwide guides the Home-Start activity around the world. It is a UK registered company, limited by guarantee. In 2019 there was a Home-Start presence in 23 countries, across all five continents, and more than 500 distinct local schemes. While the network is highly decentralised, each country is now formally represented as a Member of Home-Start Worldwide, to ensure that all Members protect and promote the name and meet key standards in their work.

Home-Start Services

First launched in the UK in 1973, Home-Start is a leading charity in family support and early years development, an area increasingly recognised for its crucial importance to a child’s life-chances. There is also a strong ethos of community engagement and local self-help as promoted by the United Nations Sustainable Development Goals.

Home-Start’s simple formula involves training local volunteers to support families with young children who are facing difficulties, to offer friendship and their experience as parents, to help develop family parenting skills and ensure a positive early childhood for the children.

The schemes are led by qualified, Home-Start trained, professionals. This ensures effective promotion of the services, the training and supervision of the volunteers, close monitoring of family progress and access to the right support if serious issues are identified.

A scheme must be locally incorporated. Local governance helps develop and fund the work, build the local profile and closely supervise the operations. These boards contribute with pride to their communities, and lead by example as they do so.

Most countries have a Home-Start National Office, which supervises the local schemes and represent them as the member of Home-Start Worldwide. In 2019, five member countries were led by partner organisations, the largest being Humanitas in the Netherlands.

The early work on effectiveness was based on Dutch and UK research. In 2014, Home-Start received an evidence-based Best Practice commendation from the EU-European Platform for Investing in Children (EPIC) for the “effectiveness, transferability and enduring impact” of its work.

Home-Start is also recognised for its skills in training and supervising volunteers and promoting volunteering.

The core service is described in more detail below. But this can vary by location and local practice. Africa has long focused on family health and nutrition, in addition to parent counselling. Recent immigrants need help in navigating basic services. Traditional societies make more decisions in common.
Home-Start supports families with young children through carefully selected, trained and supervised volunteers, most of whom are parents themselves. The volunteers visit the family, usually at home, on average once a week, and stay with them for two to three hours. The families will seek support for a wide range of reasons, from illness or disability to a simple inability to cope, but help is freely solicited by the family, and visits last as long as the family requires. The volunteers share their experience as parents and offer emotional and practical support, in an informal, non-judgmental and friendly way, with strict respect for the principle of confidentiality. They also try to build the family’s social network and facilitate access to social services. All Home-Start schemes are managed by a professional who also supervises and trains the volunteers and every precaution is taken to ensure the suitability of volunteers but also their personal safety in the course of visits. Likewise, anyone associated with Home-Start activities adhere to and respect strict standards on safeguarding and child protection.

The schemes are increasingly offering additional services, from perinatal counselling to family budgeting or language development. Some develop from special funding, such as preparation for school. A few members are qualified to help with high-risk families or have training in parent effectiveness or psychosocial counselling. Many use practices such as learning through play, basic literacy or musical appreciation. Hungary has grouped parents of children with disabilities to show them that they are not alone and can also help support each other. With the high incidence of HIV, South Africa runs child bereavement counselling. Others appeal to local culture or certain important values. Hungary works extensively with story-telling. Australia insists on social inclusion from the start, teaching children to understand and respect other countries, to celebrate the Traditional Custodians of the Land at playgroups or other social events.

Objectives, Mission and Values
The Charity was originally set up in 1999 to help guide the international expansion. Known as Home-Start International until 2010, it was then restructured as Home-Start Worldwide. There were schemes from six countries at inception, including new South Wales and Quebec, some founded up to 10 years before. By 2003, the organization spanned five continents, ensuring a rich diversity.

While the national organisations did not become Members until 2017, the same mission, and mutual support has existed since inception, the same spirit and cohesion. Long promoted by the exceptional loyalty and tenure of the early founders, these values and shared objectives are now set down in the Home-Start Worldwide Members’ Charter, to ensure continuing high standards of operation and to minimise risks.

Vision
Home-Start Worldwide wants to see a world where vulnerable families receive the help they need to give their children a safe and healthy start in life.

Mission
To help families and children by facilitating the growth, development and sustainability of the Home-Start family support service worldwide.

Objectives
The Objectives of the Charity are set down in the Members’ Charter and are to:

- Coordinate and provide strategic leadership to the Home-Start international network
- Authorise operations in new countries and the use of the Home-Start name and logo
• Safeguard the quality standards and good name of Home-Start
• Organise and develop training and training materials
• Share best practice, research and general news updates between Home-Start associations and provide advice on policy and strategy
• Facilitate exchange and partnerships between members
• Support, step-by-step, the development of Home-Start in new countries

Purpose
The basic remit covers the following areas:
• Safeguard and preserve the good health, mental and physical, of children, young persons, parents or primary carers
• Relieve sickness, poverty and need among children, their families or carers
• Prevent cruelty to or maltreatment of children
• Advance the education of parents and the public in better standards of childcare

Core Values
All Members undertake to respect these values under the terms of the Member’s Charter
• All rights established under the UN Convention of the Rights of the Child
• Child protection and the safeguarding of vulnerable persons
• Equal opportunity, fairness and diversity is all spheres of activity
• Respect for the identity and rights of each person and family that we serve
• Opposing any form of discrimination based on ethnic origin, religion, culture, physical condition, gender identity, secular orientation of any other factor.
• Protect gender equality within the family
• Respect the confidentiality of the family
• Being flexible and responsive to family needs and supporting families through friendship

Strategic Plan
This was the second year of the 2018-2020 Home-Start Worldwide Strategic Plan, originally approved by Members at the 2017 General Meeting. The key focus was to build a stronger structure to better support expansion. The main objectives were as follows:

1. **Build a sustainable Home-Start Worldwide Organisation**, with the re-opening of a staffed secretariat, an expansion of the funding base, greater involvement of members in decision-making, better internal communication and better communication of the Home-Start name internationally

2. **Support National Home-Start Associations** with an improvement in training and standards for volunteers and staff, further improvements in the Quality Assurance programme and the building of more partnerships and exchange between members, including for fundraising purposes

3. **Support new Home-Start in new countries and develop schemes**, particularly in Eastern Europe and emerging countries, but to do so only cautiously until a stronger structure was ensured

There were three marked developments in 2019. After trying to locate and fund an eventual secretariat, including in locations in Europe, it was decided to target a full-scale Home-Start Worldwide office, to allow more extensive member support, more scope for involvement in new projects and more ambitious future growth. The generous funding secured from an established donor in late 2018 was thus allocated to help
plan and fund this effort. An experienced Home-Start veteran offered to lead the project from 2020, subject to regulatory consent.

The second was the launch of a Home-Start Worldwide Research Group, generously led by the Chair of Home-Start Hungary, Director of the Institute of Mental Health at Semmelweis University, to update the existing evidence base and better coordinate member efforts. This is a prime example of the member-led initiatives which will further enhance the Home-Start profile, support fundraising but also support National Organisations.

The third resulted inadvertently from the two major projects of the year. The member fee vote was widely discussed, with considerable involvement of the Members’ Boards. The 2019 Quality Assurance test brought extensive exchange with Member national offices. The result was a significant update on current member services, training, funding, and key imperatives, which has already prompted member success sharing but will also significantly contribute to the eventual office design.

Achievements and Performance

The following achievements were made in relation to the plan objectives:

Task 1: Building a sustainable organisation

- Decision to focus the office launch on fundraising and office design
- Potential Chief Executive Officer candidate identified and initial role defined
- Creation of a Board Fundraising and Communications Committee
- Member approval of a fee increase and formal fee tiers, to ensure a reasonable and predictable income, support matched funding and signal a firm commitment from the membership for future fundraising
- Creation of a Trustee Fee Group to review fee exceptions, advise members on best practice and secure full fee payment in 2020
- An upgraded website was launched in early 2019 with the help of a former trustee from Quebec
- With strong member support, the data group successfully compiled the upgraded worldwide data for a second successive year
- The new Research Group, led by Hungary, was immediately supported by Norway, the Netherlands and Australia who had new research planned. The Group was also asked to present at the next triennial Conference
- There was progress on the initiative to better involve member boards who were closely involved in the Member fee vote, four Board Chairs personally completed their national Quality Assurance questionnaire and Board Chairs are now copied on all news updates

Task 2. Supporting National HS Associations to be More Effective

- An updated Child and Vulnerable Persons Safeguarding and Protection Policy, circulated in September 2019, extended the Child Protection Policy to include vulnerable persons, and updated procedures on complaints which relate directly to safeguarding
- As mentioned, this was a keynote year in terms of exchange of information, member comparisons of their work and a general update on the worldwide position – Quality Assurance also helps with the induction of new coordinators and chairs and in coaching Associate Members
- Home-Start Czech Republic invited five Members to showcase their work at their ‘Child in Mind Conference’, focused on innovative and effective ways of working with children. The national coordinators from Australia, Japan, Malta and Romania, and a UK scheme presented. They also
witnessed the specialised local Home-Start work with high-risk families, and the extensive cooperation with the social services and legal and regulatory specialists, present in large numbers in the audience

- The National Director of Home-Start Japan visited The Netherlands in December 2019, to progress development of a coordinated specification, and model standards, for the Home-Start Plus service which works with school aged children
- The Home-Start Worldwide newsletter, which primarily promotes success transfer, appeared in both March and September. The newsletter covers new services or general management tips. This year, Calgary and Australia featured early literacy programmes, South Africa outlined a parent effectiveness course and Denmark was measuring their effectiveness through the use of before and after drawings
- Home-Start Malta showed unfailing commitment in planning the November 2020 Triennial Conference and generously offering sponsorship. Three Home-Start Worldwide trustees are also permanent members of the Conference Committee. Active preparations continued all year
- A Home-Start Worldwide Trustee, with extensive public sector experience, led a joint response to an Erasmus+ Call. The funding was to help Home-Start Greece, Denmark, Hungary and The Netherlands to improve the skills of those who train and mentor volunteers, and develop more effective tools. The project was well rated and placed as first runner-up. There were plans to resubmit in 2020
- Home-Start Greece was approached by a Greek Foundation interested in setting up schemes both in Athens and Guatemala. Greece ratified the potential partners and offered to train the Athens supervisory team, before the more complex launch, under Home-Start Worldwide supervision, in Guatemala. Members have long been involves in helping train new country coordinators but this brought an additional dimensions

Task 3. Encouraging and Developing New Countries.

- Home-Start Worldwide was closely involved in the setting up of a second scheme in Tanzania, in Morogoro, and planning training for the Coordinator
- The Board of Home-Start Burundi received a Home-Start Worldwide induction, and French language training materials were organised for a new scheme in Cibitoke district
- The most significant interest came from a prospect in Sudbury, Ontario. Calgary had accepted to arrange coordinator training but this had not been completed by year end

Once again, Home-Start Worldwide received extensive support from members and Home-Start friends. Home-Start UK generously agreed to continue to fund the administration of the Home-Start Worldwide website. The new website itself was made possible by the dedicated and expert input of a retired trustee in Quebec and another former trustee continues to edit the newsletter. Within the Board, Special Groups were set up to deal with Data, Quality Assurance, Fee Exceptions and the preparation of the Malta Conference. No value has been attributed in the Financial Statements to the time donated by trustees or volunteers.

Quality Assurance
Accredited Members are audited every 3 years though a Quality Assurance evaluation. This is essential to ensuring the standards which underlie the family support and fundamental to the Home-Start structure. Meeting Quality Assurance is the key condition for Home-Start Worldwide Membership and the right to use the Home-Start name. The Charter requires that Members comply with the requirements, apply Quality Assurance to local schemes, participate in all Home-Start Worldwide Quality Assurance Reviews and meet
any corrections identified.

The 2019 Quality Assurance exercise was the first routine review since the full launch of the Members’ Charter in 2017, and was completed by all but the three new members who had been newly accredited in 2018. The rapid response proved testament to a widespread commitment to the process. All but four accredited members had submitted within 45 days of the August 28 launch, and two merely requested time to audit all their schemes before responding. A full evaluation will follow in early 2020.

**Growth - reaching more families**

In 2019, 21,000 volunteers supported 36,000 families and 74,000 children around the world. While the largest and longest established members, like the UK, the Netherlands and Norway, have built an impressive profile, some of the smaller members show equal penetration on a national per capita basis. Japan, which only launched in 2010, has demonstrated impressive and consistent expansion. In 2019, Uganda grew to become the sixth largest operation in terms of numbers of families and children visited.

A deliberate consolidation of the UK schemes had reduced the overall totals in 2018, but their activity resumed in 2019 to grow much closer to historical trends.

Total country numbers reduced to 23 in March 2019 with the withdrawal of Latvia, an associate member. In November, the Boys and Girls Club Calgary also advised that they were leaving.

**How our activities deliver public benefit**

The trustees confirm that in exercising their powers, they have complied with their duty to have due regard to the guidance on public benefit and that all our charitable activities are undertaken to further our charitable purpose for the public benefit. Although Home-Start Worldwide itself does not provide direct services to beneficiaries, we set minimum standards of practice for our member organisations worldwide. Such standards require that core services are provided free of charge and that they ensure non-discrimination, equal opportunity, confidentiality and child protection.

**Structure, Governance and Management**

Home-Start Worldwide is a charity registered with the Charities Commission in England and Wales, Charity Number 1139678. It is also a company limited by guarantee, incorporated under the Companies Act 2006 as a private company in England & Wales, Company Number 07371168.

The company was incorporated on 9 September 2010 and registered with the Charities Commission on 4 January 2011. At that time the assets of Home-Start International (HSI) (charity number 1076991) were transferred to Home-Start Worldwide.

In late 2017, membership of Home-Start Worldwide was extended to a representative of each one of the countries where Home-Start operates, subject to terms set down in the Home-Start Worldwide Members’ Charter. This Charter provides for active member involvement in projects, policy development and decisions.

The National Offices of Home-Start countries are required to be Home-Start Worldwide members and become fully Accredited Members, with the right to vote, provided that they are structured as independent, locally registered voluntary organisations and meet Quality Assurance standards. Local offices have complete control of their financial and scheme management and their relationship to Home-Start Worldwide is through a Statement of Agreement as Members.

The formal members of the Charity at 31 December 2019 comprised 23 country representatives and 9 Trustees. All members have voting rights but none have a beneficial interest in the charity. All members guarantee to contribute an amount not exceeding £1 to the assets of the Charity in the event of a winding
up but otherwise all members retain complete control of their local finances and scheme management.

The Board of Trustees assumes the strategic direction and leadership of the Charity subject to obligations set down in the Members Charter. However, the Charter confers significant responsibility on the Members to participate in projects, policy development and decision making. Although relaunching an office is the major objective of the current plan, the company has not had an office since 2011. The long tenure of several Trustees, at least until 2018/19 had undoubtedly facilitated the process.

**Trustee Composition and Recruitment**

The Articles of Association provide for up to six Trustees nominated by the members, six independent experts and three others. Member representatives are nominated by the Home-Start national associations and expert roles are normally advertised.

Trustees are ultimately selected and appointed by the Board, and serve for three years, after which they may be put forward for re-appointment for a second term and, in exceptional circumstances, for a third. All Trustee applications are reviewed by a Board Nominations Committee and ultimately approved by the Trustees, with the aim of securing diversity in terms of profile, gender and country or region of origin. Trustees sign to commit to the Home-Start Worldwide Child Protection Policy, sign the Register of Interests. Their role and values are set down in the Member’s Charter.

Two new Trustees were appointed early in 2019. One is a specialist UK based fundraiser. The other, a member representative, leads Quality Assurance reviews across the Home-Start schemes in the Netherlands, which brings a valuable addition to board skills. The induction for the new Trustees was held face to face in London, with three other trustees in attendance. Both significantly redressed the gender balance on the board.

In 2019 the Board of Trustees pooled Home-Start experience in Asia, Europe, Eastern Europe and the UK, with three of the largest members represented. Senior experts included specialists in pediatrics and child protection, including a former President of IPSCAN and a senior government appointee from Denmark. The ages ranged from two professionals in their early forties to an equal representation for each decade thereafter. Margaret Lynch stepped down as the Chairperson in November 2019 after an eight year tenure on the Board.

**Trustee Meetings**

All formal Board Meetings were held online. There were four full meetings and one exceptional meeting in 2019. The Board working groups sometimes use skype or have personal meetings as required.

**Trustee Visits**

The Child in Mind Conference’ in Prague was attended by five Trustees, three Member Chairs and five other delegates in addition to the local team, and proved the largest member meeting of the year. Over four full days, this allowed a series of meetings focused on the Malta Conference, the recent Quality Assurance exercise and an update on the Romanian National Office to successfully close the year. Two trustees met the Chair of Home-Start Lanka. All Member Representatives maintain local contact.

**Risk Management and Safeguarding**

The Home-Start Worldwide Trustees acknowledge their responsibility to identify, assess and manage risk. The Charity has a Risk Management Policy and maintains an active Risk Register to which all Trustees contribute. The Register assesses the probability of meeting Plan, any operational risks identified and potential reputational risks.
The Board develops worldwide policies on key risk areas, ensures compliance, and reports major concerns at Board meetings. These may be escalated by board work groups, by members, or might come in the form of complaints which the Board would review at each meeting. Their resolution is tracked through an action plan process.

A regular review ensures ongoing regulatory compliance. The spirit and commitment of members, and strong ethical standards, ensures limited reputational risk, although this is always tracked, especially with management turnover. The Safeguarding Policy extends this risk culture to members.

With strong treasury management, good specialist skills and a regular income from fees, basic continuity was not at risk. But the more ambitious strategic plan targets remained under development, with delays in establishing an office. Where the Board remains responsible for administration, there is always a key man risk which was fully recognised in the development of the current 3 year plan.

Child protection is of primary importance to Home-Start schemes, national offices and Home-Start Worldwide, due to the work at home with parents and children. Home-Start Worldwide has set clear standards with respect to child protection and all members are required to confirm acceptance and meet at least these standards in their national policy and practice. In 2019, the Child Protection Policy was upgraded to include vulnerable persons and stronger local complaints policies and was circulated to members in September 2019.
**Member Achievements**

We take pride in the many achievements of member organisations. The 2019 highlights featured numerous local awards, from the NAPCAN ‘Play your Part’ award in Australia to a long service and dedication award extended to the Hungary national coordinator. This year proved testament to the widespread National Recognition of the work and effectiveness of Home-Start.

**Member National Recognition 2019**

**Norway:** In May, the Minister for Children and Families, Kjell Ingolf Ropstad, opened the 2019 National Conference for Home-Start Volunteers, where he said: "In the course of our lives, most of us experience being in a situation where we need someone to stand up for us. What you do is one of the finest in our society". In a new development, the Norwegian Directorate for Children, Youth and Family Affairs has decided to support 4 new Home-Start schemes over their first 3 years.

**Scotland:** A Member of the Scottish Parliament, Jenny Gilruth, tabled a Parliamentary debate to celebrate the 21st anniversary of Home-Start Glenrothes. This was followed by an event attended by MSPs, charity leaders and funders. Responding to the many MSPs who spoke in praise of their local Home-Start schemes, the Minister for Children and Young People, Maree Todd MSP, described Home-Start as one of the Scottish Government’s key partners in delivering the National Parenting Strategy and emphasised the importance of their vital work.

**The Netherlands:** As one of 12 national finalists, the National Coordinator was invited to the Royal Palace for the prize giving of the 2018 Appeltjes van Oranje prize. She was honoured to meet the Queen who was well aware of Home-Start and the challenges met by parents during early childhood. In October, the Deputy Prime Minister, Hugo de Jonge, attended the final day of the year-long Home-Start 25th Anniversary celebrations. Children across the country had painted garlands to show the connection between children, parents and organisations necessary for parenting support. The Minister connected the last flags to the pendulum.

**Japan:** In December, Mikiko Otani, a member of UN Committee on the Rights of the Child, was guest speaker at Japan’s 10th Anniversary celebrations. She described Home-Start as a wonderful community, which builds relationships of trust and creates a bright future for children, which in turn is the basis for peace. Her presence emphasised the global reach of Home-Start, which the Japanese schemes then marked in collaborating on a relay song video celebrating ‘All the Children of the World’.
Financial Review

The Statement of Financial Activities shows total net income of £9,591 in 2019 with total funds carried forward of £65,144 at 31 December 2019, of which £53,144 was unrestricted. This was an increase of £9,591 over prior year in unrestricted funding.

Income
The £13,928 in total income comprised income from member fees, plus a donation of £500 from Home-Start Czech Republic.

While there were no third-party donations in 2019, the revised fee schedule approved in 2019 produced a substantial increase in fee income. Where the fee vote did not complete until March 2019, a few members requested time to meet their increased targets.

A restricted donation of £12,000 was carried over from late 2018 without being utilised. It had been earmarked to fund executive help. This and an effort to reduce spending allowed an £9,591 increase, to £65,144, in total funds carried forward at year end.

Expenditure
Expenses were unusually low as there were no consultancy fees and little travel. Despite the fee increase, there was an element of caution on spending, due to the upcoming 2020 Conference and the need to support future office costs. There are currently few commitments and most expenses can be closely managed.

The £4,337 total spend included a £1,017 disbursement to cover coordinator training in Burundi but this was funded from donations received in 2018, the proceeds of a Just Giving campaign and some money left over from an initial training allocation. Otherwise the highest cost was £982 for trustee conference travel and a similar amount on website development and internet costs.

Principal Funding Sources
On behalf of all of the Home-Start network, and the families it supports, Home-Start Worldwide would like to express their deep gratitude to The Tedworth Foundation, whose 2018 grant was carried over once again, to be used in the course of 2020. They would also like to thank Home-Start Czech Republic for their generous donation. They would finally like to express their thanks to the many generous individuals who supported the work of Home-Start Worldwide and Home-Start organisations around the world.

Current Investment Overview
The Company funds its internal expenses through membership fees and donations. It does not directly support beneficiaries, except through the occasional sub-grant. Trustees will sometimes advise a Member on local fundraising proposals. However, it did not guarantee any offshore funding during the period under review. In early 2019, and in support of the current 3 Year Strategy, a revised Fee Table was accepted by the Members.

Investment Policy
The Home-Start Worldwide Investment Policy, which is reviewed annually by the Board, permits a wide range of investments. The Treasurer monitors investments and reports on investments at each Board meeting.

The Charity currently aims to safeguard its funds and ensure sufficient liquidity to meet operating expenses. Capital preservation remains the major objective. Balances at 31 December 2019 were held in cash and deposits, with a maturity of three months or less. Should funding materially increase, the Investment policy will be reviewed.

The investment policy was reviewed by the Members at the meeting on December 2019 where all Trustees agreed that the current management was acceptable.
The international work of the Charity sometime results in some FX exposure, especially in a Conference year. While the Articles are silent on foreign currency, the Board allows the Charity to both raise and disburse funds and hold accounts in foreign currencies, if this is justified, provided any sovereign and currency risks have been thoroughly assessed. All balances were denominated in sterling throughout 2019.

**Reserves Policy and Going Concern**

The Trustees hold reserves in order to protect the continuity of the Charity’s work, manage fluctuations in income or provide capital to finance expansion. While it is stated policy to ensure that the charity has sufficient reserves to meet three months’ expenditure, and reserves are reviewed at each Board meeting, actual reserves have been well in excess of this measure. Where the organisation does not currently have an office, employ staff or support direct beneficiaries, the major outlay to date has been the triennial Conference, for which reserves must be built up.

As at 31 December 2019 the unrestricted reserves totalled £53,144 against total 2019 expenditure of £4,337. Expenditure in 2019 was kept low in anticipation of the 2020 Malta Conference and forecasted costs in relation to employing a part time Chief Executive Officer. Significant financial support may be required from Home-Start Worldwide to fund the Malta Conference if project funding does not come through. The Trustees are confident that the reserves will be adequate to meet requirements.

**Statement of Trustees’ Responsibilities**

The Trustees, who are also the directors of the charity for the purposes of company law, are responsible for preparing an annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including income and expenditure of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Observe the methods and principles of the Charities SORP
- Make judgments and estimates that are reasonable and prudent
- State whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law and regulations. They are also responsible for safeguarding the assets of the charity and hence for taking responsible steps for the prevention and detection of fraud and other irregularities. The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity’s website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**Disclosure of Information to Independent Examiner**

The Annual Report has been prepared in accordance with the provisions applicable to companies subject to the small companies’ regime. So far as each trustee is aware, there is no relevant information, being information needed by the independent examiner in connection with preparing their report, of which the independent examiner is unaware, and each trustee has taken all steps that s/he ought to have taken to make her/himself aware of any relevant matters and to ensure that the company’s independent examiner is
aware of such information. Such steps include making inquiries of other trustees and the independent examiner and other steps required by the trustees’ duty to exercise due care and skill.

Approval
This report was approved by the Trustees on December 8, 2020 and signed on their behalf by the Chair.

Sheena Stewart
Chair

Home-Start Worldwide
Independent Examiner’s Report to the trustees of Home-Start Worldwide

I report on the accounts of the company for the year ended 31 December 2019, which are set out on pages 18 to 24.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

• examine the accounts under section 145 of the 2011 Act
• to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
• to state whether particular matters have come to my attention.

Basis of independent examiner’s report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a ‘true and fair view’ and the report is limited to those matters set out in the statement below.

Independent examiner’s statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:
   • to keep accounting records in accordance with section 386 of the Companies Act 2006 and
   • to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sian Lewis ACA
Lewis & Co Chartered Accountants
75 Kenton Street, London, WC1N 1NN

8 December 2020
Statement of Financial Activities
For the year ended 31 December 2019

<table>
<thead>
<tr>
<th>Note</th>
<th>Unrestricted Funds 2019</th>
<th>Restricted Funds 2019</th>
<th>Total Funds 2019</th>
<th>Total Funds 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£</td>
<td>£</td>
<td>£</td>
<td>£</td>
</tr>
</tbody>
</table>

Income:
Donations and legacies 3 500 - 500 2,527
Income from charitable activities 4 13,428 - 13,428 22,900
Total incoming resources 13,928 - 13,928 25,427

Expenditure:
Costs of raising funds - - - 126
Expenditure on charitable activities 6 4,337 - 4,337 6,430
Total expenditure 4,337 - 4,337 6,556

Net income (expenditure) and net movement in funds for the year 9,591 - 9,591 18,871

Reconciliation of funds:
Total funds brought forward at 1 January 2019 43,553 12,000 55,553 36,682

Total funds carried forward at 31 December 2019 53,144 12,000 65,144 55,553

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.

The notes on pages 20 to 24 form part of these financial statements
Balance Sheet
At 31 December 2019
Company number: 07371168

<table>
<thead>
<tr>
<th>Note</th>
<th>2019</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£</td>
<td>£</td>
</tr>
<tr>
<td><strong>Current assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash at bank</td>
<td>66,424</td>
<td>56,463</td>
</tr>
<tr>
<td>Sundry debtors</td>
<td>700</td>
<td>-</td>
</tr>
<tr>
<td><strong>Current liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sundry creditors and accruals</td>
<td>(1,980)</td>
<td>(910)</td>
</tr>
<tr>
<td><strong>Net current assets</strong></td>
<td>65,144</td>
<td>55,553</td>
</tr>
<tr>
<td><strong>Total assets less current liabilities</strong></td>
<td>65,144</td>
<td>55,553</td>
</tr>
<tr>
<td><strong>The funds of the charity:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unrestricted income funds</td>
<td>53,144</td>
<td>43,553</td>
</tr>
<tr>
<td>Restricted income funds</td>
<td>12,000</td>
<td>12,000</td>
</tr>
<tr>
<td><strong>Total charity funds</strong></td>
<td>65,144</td>
<td>55,553</td>
</tr>
</tbody>
</table>

For the year ending 31 December 2019, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions applicable to small companies subject to the small companies regime and in accordance with FRS 102 SORP.

Approved by the Trustees on 8 December 2020 and signed on their behalf.

Sheena Stewart     Nick Vest
Chair       Treasurer

The notes on pages 20 to 24 form part of these financial statements
Notes to the accounts

1 Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation and uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable to the UK and the Republic of Ireland (FRS 102) and the Companies Act 2006.

Home-Start Worldwide meets the definition of a public benefit entity under FRS 102.

The financial statements are prepared in sterling which is the functional currency of the Charity.

Assets and liabilities are initially recognised at historical cost or transaction value.

b) Preparation of the accounts on a going concern basis

Home-Start Worldwide recorded a net income of £9,591 for the year and have net assets at the end of the year of £65,144 including unrestricted income funds of £53,144. The trustees are monitoring the impact of Covid-19 on the company's finances but are of the view that the level of income and assets of the company is sufficient for it to carry on its activities for the foreseeable future and that on this basis the company is a going concern.

c) Income

Income is recognised once the charity has entitlement to the funds, it is probable that the income will be received and the monetary value of the incoming funds can be measured with sufficient reliability.

Grant income is recognised in accordance with the terms of the grant and is included in the financial statements in the year received.

Donations are credited to income when receivable. Gift aid in respect of donations is credited to the year in which the donation was receivable.

d) Expenditure and irrecoverable VAT

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. All expenditure is recognised once there is a legal or constructive obligation committing the charity to the expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise the administrative costs of online donation platforms.
- Expenditure on charitable activities comprise costs incurred in the pursuit of the charitable objectives of the charity.
- Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice including costs associated with the strategic management of the charity's activities.

Where costs cannot be directly attributed to specific headings they have been allocated to activities on a basis consistent with the use of resources.
Value added tax is not recoverable by the charity, and as such is included as a cost against the activity for which the expenditure was incurred.

e) Fund accounting
Unrestricted funds are available to spend on activities that further any of the purposes or objectives of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund.

f) Cash at bank and in hand
Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less.

g) Creditors and provisions
Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

2 Legal status of the company
The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

3 Income from donations and legacies

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donations</td>
<td>500</td>
<td>2,527</td>
</tr>
</tbody>
</table>

The income from donations and legacies was £500 (2018: £2,527) and was unrestricted (2018: £2,251 unrestricted and £276 was restricted).

The unrestricted donation in 2019 of £500 was received from Home-Start Czech Republic. The unrestricted donations in 2018 consisted of £2,000 from The Betty Lawes Foundation, £200 raised via Home-Start Aberdeen and £51 from a private individual. The restricted donation in 2018 of £276 was raised via an online appeal to raise money for Home-Start Burundi.
4 Income from charitable activities

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Network contributions – membership fees and other contributions</td>
<td>£13,428</td>
<td>£10,900</td>
</tr>
<tr>
<td>Grants received</td>
<td>-</td>
<td>£12,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>£13,428</td>
<td>£22,900</td>
</tr>
</tbody>
</table>

Network contributions include annual membership fees paid by member organisations of the Home-Start network. Network contributions in 2019 include £13,428 of annual membership fees and other contributions paid by members of the Home-Start network and are unrestricted (2018: £10,900).

No grants were received in 2019 (2018: a grant of £12,000 was received from the Tedworth Foundation in relation to employee costs).

5 Net income

Net income is stated after charging:

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Independent examination fee</td>
<td>£480</td>
<td>£480</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>£480</td>
<td>£480</td>
</tr>
</tbody>
</table>

6 Analysis of expenditure on charitable activities

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Visits to network members and conferences</td>
<td>£982</td>
<td>£1,179</td>
</tr>
<tr>
<td>Conferences &amp; subscriptions</td>
<td>£246</td>
<td>£96</td>
</tr>
<tr>
<td>Bank charges</td>
<td>£349</td>
<td>£365</td>
</tr>
<tr>
<td>Support provided for member training costs</td>
<td>£1,017</td>
<td>-</td>
</tr>
<tr>
<td>Grants and donations</td>
<td>-</td>
<td>£1,564</td>
</tr>
<tr>
<td>Website development and internet costs</td>
<td>£928</td>
<td>£300</td>
</tr>
<tr>
<td>Governance costs (note 7)</td>
<td>£775</td>
<td>£2,883</td>
</tr>
<tr>
<td>Sundry expenses</td>
<td>£40</td>
<td>£43</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>£4,337</td>
<td>£6,430</td>
</tr>
</tbody>
</table>

Grants and donations of £1,564 in 2018 related to funds raised for the benefit of Home-Start Burundi, of which £1,123 was restricted and £441 was unrestricted.

All other expenditure on charitable activities was unrestricted.
7 Analysis of governance costs

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost of trustee meetings</td>
<td>295</td>
<td>353</td>
</tr>
<tr>
<td>Independent examination fee</td>
<td>480</td>
<td>480</td>
</tr>
<tr>
<td>Strategy consultancy</td>
<td>-</td>
<td>2,050</td>
</tr>
<tr>
<td></td>
<td>775</td>
<td>2,883</td>
</tr>
</tbody>
</table>

8 Staff numbers, staff costs and trustee remuneration and expenses

Total staff costs for the year including national insurance, employer pension, were £nil (year ended 31 December 2018: £nil).

The average number of employees (full time equivalent) during the year was nil (year ended 31 December 2018: nil). During the year ended 31 December 2019 there were no employees (2018: nil).

The charity trustees were not paid nor received any other benefits from employment with the Charity in the year (2018: £nil). Reimbursements to trustees of £446 were made during the year in respect of expenses incurred by the trustees in performance of their duties (2018: £1,179).

9 Cash at bank

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank account</td>
<td>66,424</td>
<td>56,463</td>
</tr>
<tr>
<td></td>
<td>66,424</td>
<td>56,463</td>
</tr>
</tbody>
</table>

10 Creditors: amounts falling due within one year

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trade creditors</td>
<td>480</td>
<td>-</td>
</tr>
<tr>
<td>Sundry creditors and accruals</td>
<td>1,500</td>
<td>910</td>
</tr>
<tr>
<td></td>
<td>1,980</td>
<td>910</td>
</tr>
</tbody>
</table>

11 Related party transactions

The only related party transactions in 2019 and 2018 were in respect of reimbursement of travel and subsistence expenses to trustees.

At the end of the year £982 was owed to trustees in respect of reimbursed travel and subsistence expenses (2018: £nil).
12 Corporation tax
The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

13 Post-balance sheet events
There are no reportable post-balance sheet events.

14 Analysis of charitable funds

Analysis of movements in unrestricted funds

<table>
<thead>
<tr>
<th></th>
<th>Balance at 1.1.2019</th>
<th>Incoming resources</th>
<th>Resources expended</th>
<th>Balance at 31.12.2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>General fund</td>
<td>£43,553</td>
<td>£13,928</td>
<td>(£4,337)</td>
<td>£53,144</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>£43,553</strong></td>
<td><strong>£13,928</strong></td>
<td><strong>(4,337)</strong></td>
<td><strong>£53,144</strong></td>
</tr>
</tbody>
</table>

Analysis of movements in unrestricted funds – previous year

<table>
<thead>
<tr>
<th></th>
<th>Balance at 1.1.2018</th>
<th>Incoming resources</th>
<th>Resources expended</th>
<th>Balance at 31.12.2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>General fund</td>
<td>£35,835</td>
<td>£13,151</td>
<td>(£5,433)</td>
<td>£43,553</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>£35,835</strong></td>
<td><strong>£13,151</strong></td>
<td><strong>(5,433)</strong></td>
<td><strong>£43,553</strong></td>
</tr>
</tbody>
</table>

£210 of the unrestricted funds were designated at 31 December 2019 for member training (2018: nil).

Analysis of movements in restricted funds

<table>
<thead>
<tr>
<th></th>
<th>Balance at 1.1.2019</th>
<th>Incoming resources</th>
<th>Resources expended</th>
<th>Balance at 31.12.2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Tedworth Family Charitable Trust</td>
<td>£12,000</td>
<td>-</td>
<td>-</td>
<td>£12,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>£12,000</strong></td>
<td>-</td>
<td>-</td>
<td><strong>£12,000</strong></td>
</tr>
</tbody>
</table>

Analysis of movements in restricted funds – previous year

<table>
<thead>
<tr>
<th></th>
<th>Balance at 1.1.2018</th>
<th>Incoming resources</th>
<th>Resources expended</th>
<th>Balance at 31.12.2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Tedworth Family Charitable Trust</td>
<td>-</td>
<td>£12,000</td>
<td>-</td>
<td>£12,000</td>
</tr>
<tr>
<td>Fundraising for Home-Start Burundi</td>
<td>£847</td>
<td>£276</td>
<td>(£1,123)</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>£847</strong></td>
<td><strong>£12,276</strong></td>
<td><strong>(1,123)</strong></td>
<td><strong>£12,000</strong></td>
</tr>
</tbody>
</table>

The balance of restricted funds as at 31 December 2019 of £12,000 represents funds received from The Tedworth Foundation (2018: £12,000). These funds are to be applied towards the employment costs of a Chief Executive Officer.